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Expression of Interest

Participation in the BC School Fruit and Vegetable Nutritional Program September 2010

The BC School Fruit & Vegetable Nutritional Program is a collaborative program from ActNow BC with funding from the BC Ministries of Healthy Living and Sport, Education and Agriculture and Lands. It is administered through the BC Agriculture in the Classroom Foundation, a non-profit association dedicated to working with educators to bring BC's agriculture to students.

The objectives of the BC School Fruit and Vegetable Nutritional Program are:

- ✓ *To increase consumption of local fruits and vegetables*
- ✓ *To increase awareness of the health benefits of fruits and vegetables*
- ✓ *To increase the awareness of fruits and vegetables grown in BC*
- ✓ *To increase the awareness of the safe handling practices of fruits and vegetables*

The Program is designed to deliver 2 servings of fresh and ready to eat fruits or vegetables to your school every other week (bi-weekly) for 14 selected weeks. The snacks provided are not intended to replace breakfast, recess or lunch. The produce is meant to be consumed in a classroom setting. It is not a substitute for breakfast, recess snack or lunch. The produce supplied is never to be sold.

Delicious BC Grown Produce

All fruits and vegetables provided will be BC grown when possible. Our goal is to introduce children and communities to new varieties of produce. Whenever we choose to out-source produce we will continue to use BC suppliers so that we are still contributing to BC's agriculture.

All fruits and vegetables will arrive at the school ready to eat. There is no cutting or washing required. In some cases you will need to transfer produce from a bulk package into an individual or classroom portions.

Support Materials

The BC Agriculture in the Classroom Foundation will provide schools with the materials they require to successfully operate the Program. Materials include product distribution bins, a training DVD, teacher guides, an In School Coordinator Guide, and student/parent brochures. Bi-weekly information about the produce will be available from the BCAITC website www.aitc.ca/bc.

Participation in this program is at NO COST to your school throughout the school year. A one-time stipend cheque of \$250.00 will be issued when you are accepted to the Program to cover any small auxiliary costs, such as latex gloves, plastic sealable bowls or containers, toothpicks, etc.

Coordination of the Program

Schools who wish to participate will be responsible for the implementation and coordination of all operations associated with the distribution of the fruit or vegetables within their school. This includes the appointment of personnel who have their Level One FOODSAFE training to ensure proper handling and inspection of the produce.

Before the Program begins:

- ✓ *Assemble your BCSFVNP distribution team and ensure that at least one volunteer or staff has the minimum Level One FOODSAFE training and is certified before the Program starts in your school*
- ✓ *Ensure one copy of the volunteer's Level One FOODSAFE certificate is sent to BCAITC office*
- ✓ *Ensure the school has adequate refrigeration to store 2 servings of the fruits or vegetables*
- ✓ *Record and prepare to manage allergy alerts by being aware of any student or staff allergy profile*
- ✓ *Coordinate reverse permission forms and ensure each student receives our information pamphlet*
- ✓ *Send your list of Non-Instructional days & holidays for the 2010/2011 school year to the Program office*

All BC Public schools are eligible to participate. School selection is on a first come first served basis as well as the school's geographic location. Once you are accepted onto the Program you need not reapply.

**Application Forms for September 2010 entry must be received by:
5:00p.m. April 1, 2010.**

Opportunity for a Refrigerator

ActNow BC in partnership with the **BC Dairy Foundation** has provided funding for school refrigerators. Your school may be eligible to receive a \$1000 grant towards the purchase of a refrigerator. Grants are awarded based on a school's need for adequate fridge space to run the BC Dairy Foundation's Elementary School Milk Program and/or the BC School Fruit and Vegetable Nutritional Program. As funding is limited, schools with the greatest need for fridge space will be prioritized. For more information on the Fridge Program Grant visit the BC Dairy Foundation website at www.bcdairyfoundation.ca or our BCAITC website at www.aitc.ca/bc.



Application Form

BC School Fruit and Vegetable Nutritional Program

September 2010 Intake

Requirements to participate:

- The school must have at least one Level One FOODSAFE certified coordinator. **A copy of your Level One FOODSAFE certificate MUST accompany this form to be considered for the September enrollment.**
- Schools must take a whole-school approach to the Program, i.e. all classrooms participate.
- Schools agree that product will be consumed in a classroom setting and not replace recess or lunch items.
- The school principal must support the participation of the school in the Program and must sign this form and provide his/her contact information.
- In addition to the Coordinator, the schools must designate one contact person for communication purposes. (a staff member other than the principal)
- Schools must gather parental consent to participate in the Program.
- The schools must fill out the log sheets, which are provided in the In-School Coordinators Guide, to track issues and successes then submit them on a monthly basis to the BCAITC Program Office.
- In joining this program, the school understands it is their responsibility to provide adequate refrigeration for produce when required.
- The School understands there may be unexpected changes to scheduled items, as we are dealing with fresh produce.
- The Coordinator must manage any allergy alerts.

School District Number (ie: SD 36):

Official School **Full Name**:

School Phone Number: ()..... Fax Number: ().....

Language (ie: English/French/French Immersion):

Grade levels in your school (ie: K-7):.....

Physical Address of School including postal code:

.....

Mailing address of school (if different from above):.....

Principal's name:

Principal's email address:

Principal's signature:.....

Yes; I have read and understood the above requirements and wish to apply.

Please continue on next page

Coordinator Details:

In School Coordinator's Name: _____

In School Coordinator's Email Address: _____

In School Coordinator's Phone Number: _____

In School Coordinator's mobile/home Phone Number (Optional): _____

**Coordinators will be emailed all notices, fruit & vegetable information, delivery alerts, policy notices, and program information.*

Designated School Staff Program Contact Name: _____

Designated School Staff Phone Number: _____

Designated School Staff Email Address _____

**A Secondary Email is a measure to ensure communication to volunteers, in case the Coordinator is away or unavailable.*

All notices, fruit & vegetable information, delivery alerts, policy notices, and program information will also go to this email address.

FOODSAFE Certified Volunteer Name: _____

FOODSAFE Certified Volunteer Email: _____

(It is mandatory that a copy of Level One FOODSAFE certificate be attached)

School Details:

We are a September to June School

We are a 12 month year round school

We are a small satellite school, the name of our affiliate school is:

We are a 4 day/week school & our closed day is: _____

As a 4 day school, if a stat holiday is on a Monday our school will be in session

Tuesday to Thursday

Tuesday to Friday

Number of Staff & Teachers: _____

Number of washrooms & kitchens: _____

Number of Students: _____

School WEB site address: _____

Number of Classrooms: _____

Application deadline:

Please return this form no later than 5:00 p.m. April 1, 2010. Please keep a copy of this form for your records, **then fax or email** to the BCAITC Program office, **then mail** the original to:

BC School Fruit and Vegetable Nutritional Program

c/o **BC Agriculture in the Classroom Foundation**

Abbotsford Agriculture Centre

1767 Angus Campbell Road Abbotsford, BC V3G 2M3

Fax: 1.604-854-6068

Email: michelle@aitc.ca

Selected schools will be contacted by the first week of June 2010

Thank you for your application